

**From:** [Simon DeVey](#)  
**To:** [Cottell, Carrie](#)  
**Subject:** Fwd: Geo Park Cafe - Premise Licence Application  
**Date:** 16 March 2024 14:04:25  
**Attachments:** [image005.png](#)  
[image006.jpg](#)  
[image001.png](#)  
[image003.jpg](#)  
[Geo Park.docx](#)

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----- Forwarded message -----

**From:** **GIFFORD Olivia 31386** <[Olivia.Gifford@devonandcornwall.pnn.police.uk](mailto:Olivia.Gifford@devonandcornwall.pnn.police.uk)>  
**Date:** Mon, 11 Mar 2024 at 15:32  
**Subject:** Geo Park Cafe - Premise Licence Application  
**To:** [geoparkcafepaignton@gmail.com](mailto:geoparkcafepaignton@gmail.com) <[geoparkcafepaignton@gmail.com](mailto:geoparkcafepaignton@gmail.com)>

Good Afternoon,

I have received and reviewed your application for a premise licence.

Please find attached some suggested revisions to the wording and some additional conditions to consider, of which I would like to see on the licence.

I'd be grateful if you could let me know your thoughts, this is two-way process so happy to discuss further. Should you be happy to accept the conditions onto the licence, then I would appreciate written (email is fine) confirmation of this so that I can arrange for this to be adopted onto the licence with Torbay Council.

Kind regards,

## **Olivia Gifford**

Licensing Officer (Torbay) 31386

Alcohol Licensing Dept

Devon, Cornwall and Isles of Scilly

[olivia.gifford@devonandcornwall.pnn.police.uk](mailto:olivia.gifford@devonandcornwall.pnn.police.uk)

Tel: 07921933974

**From:** [GIFFORD Olivia 31386](#)  
**To:** [Cottell, Carrie](#)  
**Subject:** FW: Geo Park Cafe Premises Licence  
**Date:** 25 March 2024 10:25:14  
**Attachments:** [image001.png](#)  
[image005.png](#)

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Good Morning,

As per below, a mutual agreement has been reached with the applicant. Should the agreed upon conditions be admitted onto the licence, then I would be happy to withdraw my representation.

Kind regards,

**Olivia Gifford**

Licensing Officer (Torbay) 31386  
Alcohol Licensing Dept  
Devon, Cornwall and Isles of Scilly  
[olivia.gifford@devonandcornwall.pnn.police.uk](mailto:olivia.gifford@devonandcornwall.pnn.police.uk)

Tel: 07921933974

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**From:** Simon DeVey [REDACTED]  
**Sent:** Friday, March 22, 2024 4:46 PM  
**To:** Cottell, Carrie <[carrie.cottell@torbay.gov.uk](mailto:carrie.cottell@torbay.gov.uk)>; GIFFORD Olivia 31386 <[Olivia.Gifford@devonandcornwall.pnn.police.uk](mailto:Olivia.Gifford@devonandcornwall.pnn.police.uk)>  
**Subject:** Geo Park Cafe Premises Licence

Dear Carrie and Olivia,

With reference to the Premises Licence at the Geo Park Cafe.

I have read carefully through the amendments and I am in agreement with all of the amended conditions and additional conditions requested by the police.

Kindest Regards

Simon DeVey

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## **AGREED POLICE CONDITIONS**

### **Prevention of Crime & Disorder**

#### **Remove from Application:**

All staff will be trained in their responsibilities in accordance with the Licensing Act 2003. In particular in relation to the sale of alcohol.

#### **Replace with the following conditions:**

All staff engaged in licensable activity at the premises will receive training and information in relation to the following (select from the following):

The Challenge 25 scheme in operation at the premises, including the forms of identification that are acceptable.

The hours and activities permitted by the premises licence issued under the Licensing Act 2003 and conditions attached to the licence.

How to complete and maintain the refusal register in operation at the premises (in relation to the sale of alcohol).

Recognising the signs of drunkenness.

The operating procedures for refusing service to any person who is drunk, under-age or appears to be under-age, or appears to be making a proxy purchase.

Action to be taken in the event of an emergency, including reporting an incident to the emergency services.

Training shall be recorded in documentary form and shall be regularly refreshed at no greater than 12 monthly intervals. Training records shall be made available for inspection and copying at reasonable times upon request of an authorised officer of a responsible authority.

Training records will be retained for at least 12 months.

#### **Remove from the Application:**

There will be a manager on site who is experienced and aware of how to deal with any issues and support other staff should any unexpected disorder arise.

#### **Replace with the following condition:**

There shall be a manager or personal licence holder on duty on the premises at all times when the premises are authorised to sell alcohol.

**Remove from the Application:**

A CCTV system capable of providing images of an evidential standard, shall operate throughout the times that the premises are open to the public. All recordings shall be kept for a minimum of 30 days and copies of recordings shall be supplied the Police as soon as practicable or at the latest within 7 days.

**Replace with the following conditions:**

The premises shall install operate and maintain a comprehensive digital colour CCTV system to the satisfaction of the Police and local authority.

All public areas of the licensed premises including entry and exit points will be covered, including any outside areas under the control of the premises licence holder.

The system must record clear images permitting the identification of individuals, and in particular enable facial recognition images (a clear head and shoulder image) of every person entering and leaving in any light condition.

The CCTV system will continually record whilst the premises are open for licensable activities and during all times when customers remain on the premises.

All equipment must have a constant and accurate time and date generation.

All recordings will be stored for a minimum period of 30 days with date and time stamping.

Viewable copies of recordings will be provided on request to the Police and local authority officers as soon as is reasonably practicable and in accordance with the Data Protection Act 1998 (or any replacement legislation).

The CCTV system will be capable of downloading images to a recognisable viewable format.

There will be security measures in place to ensure the integrity of the system to prevent the tampering with, and deletion of, images.

**Additional conditions to be added to the licence under Prevention of Crime and Disorder:**

An incident log shall be kept and maintained at the premises which will include a log of the following, including pertinent details (select from the following):

Any incidents of disorder or of a violent or anti-social nature

All crimes reported to the venue, or by the venue to the police

All ejections of patrons

Any complaints received

Seizures of drugs or offensive weapons

Any faults in the CCTV system

Any visits by a responsible authority (under the Licensing Act 2003) or emergency service.

Records must be completed within 24 hours of any incident, and will contain the time and date, the nature of the incident, the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.

The logs shall be kept for at least 12 months following the date of entry and be made available for inspection and copying upon request of an authorised officer of a responsible authority.

### **Public Safety**

#### **Remove from the application:**

The Geo Park Cafe is contained within a fenced area where signage has been put in place, informing customers that alcoholic beverages must not be removed from the site.

#### **Replace with the following condition:**

Customers will not be permitted to remove from the premises any alcoholic drinks supplied by the premises in open containers. Clear and legible signage will be placed in prominent positions to inform customers.

#### **Additional condition under Public Safety:**

The collection of receptacles shall be undertaken at regular intervals to ensure there is no build-up of empties in and around the premises.

### **Protection of Children from harm**

#### **Remove from the Application:**

The premises shall operate a Challenge 25 Policy and any individual who appears to be under the age of 25 will be required to produce an approved form of photographic ID as outlined within the Torbay Council Licensing Statement of Principles.

#### **Replace with the following condition:**

The premises shall operate a Challenge 25 Policy and any individual who appears to be under the age of 25 will be required to produce an approved form of photographic identification i.e.

- A photo driving licence
- A passport
- An identification card carrying the PASS hologram

Unless such identification is produced the sale of alcohol must be refused.

**Additional condition under the Protection of Children from Harm:**

An alcohol sales refusal register shall be kept at the premises and be maintained to include details of all alcohol sales refused. The register will include:

- the date and time of refusal
- the reason for refusal
- details of the person refusing the sale
- description of the customer
- any other relevant observations.

The refusals register will be made available for inspection and copying on request of an authorised officer of a responsible authority.

All entries must be made within 24 hours of the refusal.